

January 2021 - Pulteney Library Notes from December 8th 2020

Attendance; Liz Ryder, Fred Schulte, Debbie Yastremski, Elizabeth White, Ellen French, Nancy Cole. Barbara Radigan, (Luanne Graulich via zoom), Deborah Baran.

- The Trustee Committee met at 6 pm at the library to prepare the 2020 Appeals letters and envelopes to be mailed out.
- President Liz Ryder called the meeting to order at 7 pm.

Meeting Notes Provided by Deborah Baran.

- Notes from the notes from November's 10th non-meeting since there was no quorum, the November 14th Annual meeting, and the brief meeting beforehand to approve Tax caps, were read and approved; moved by Elizabeth White, seconded by Debbie Yastremski.

Financial statements and notes provided by Elizabeth White.

- Capital Projects check Nov 30th \$19 M and assets increased \$16 M.
- At 98 percent of the operating expense budget
- 2 percent increase in expense with COVID
- Moved to accept financials; Moved; Debbie Yastremski, seconded by Elizabeth White

Directors Report; by Barbara Radigan (see letter) - Highlights

- Covid patient came into the library, Public Health Contacted, Ambulance Core came with a "sanitizing gun"
- Returned books or delivered to the library from STLS require 96 hrs. quarantine before making them available.
- Other subjects Pilcrow Grant and the new Art's Display, Proaction Activities, book club – next meeting is January 7th – the Prayer Box.
- Report read and Approved; Moved by Debbie Yastremski. Seconded by Deborah Baran

New Business was the election of officers for 2021.

- President; Carol McGill (replacing Liz Ryder)
- Vice President; Debbie Yastremski (replacing Ellen French)
- Treasurer; Elizabeth White
- Recording Secretary; Deborah Baran (replacing Nancy Cole)
- Bookkeeper; Fred Schulte
- Corresponding Secretary; Luanne Graulich
- Trustees; Nancy Cole, Ellen French
- New Trustee; Fred Schulte
- Trustee Resignation; Dennis Hanson

The regular session was adjourned. Moved by Debbie Yastremski, seconded by Nancy Cole.

Executive Session

- Yearly in December, an “Executive Session” is held by the Trustees to determine the salary increases and bonuses for the two library employees.
 - PFL surveys were reviewed and a discussion took place. A decision was reached.
 - The executive Session was adjourned. Moved for closure by Debbie Yastremski and seconded by Nancy Cole
-

The regular session was resumed

- Request for any more new business was made.
- The Christmas and yearend dinner for the trustees and their partners is placed on hold due to covid. Perhaps in late spring, the dinner can be held.
- Update on the completion of the appeals letter completed and ready to place in the mail..
- Next meeting is Tuesday. January 12, 2021
- Meeting adjourned. Moved by Nancy Cole and seconded by Carol McGill

Deborah Baran
Recording Secretary