

PULTENEY FREE LIBRARY
BOARD MEETING MINUTES
OCTOBER 13, 2020

The October meeting of the Pulteney Free Library was called to order at 7:00 pm by President Liz Ryder.

MEMBERS PRESENT: Luanne Graulich, Elizabeth White, Deborah Baran, Debora Yastremski, Nancy S. Cole, Ellen French, Dennis Hanson, Carol McGill, Director Radigan and Bookkeeper Schulte.

The minutes of the September meeting were approved as read. Moved by Elizabeth White, seconded by Deborah Baran.

FINANCIALS: Treasurer Elizabeth White detailed the financial reports, noting that the funds from the Taylor Grant (\$8000), will bring our Total Income more in line with Budget projections.

Preliminary Budget: Discussion included the uncertainty of Firemen's Breakfasts in 2021, the anticipated decrease in funds from STLS, given the financial state of our County Legislature, the addition of a line item re generator maintenance, and anticipated increases in lawn care for water, mulch and fertilizer.

Audit Completion Letter was presented to the Board, stating that our numbers were complete and accurate.

Fred outlined a discussion of the preliminary budget, noting the cost of maintaining the generator is rightfully shared by the community, as it is a resource for the entire area. He further described the required public document IRS Form 990. The big changes for this year now require depreciating the value of our fixed asset, namely our \$1,200,000.00 building at the rate of 3% a year. The furnishings are likewise depreciated over a period of 7 years. This document is necessary for the submission of Grant applications.

The document was presented and reviewed by the Board. It was approved, moved by Debora Yastremski, seconded by Elizabeth White. The Financial Report was approved, moved by Elizabeth White, seconded by Deborah Baran.

DIRECTOR'S REPORT: Barb noted the receipt of money from both the Taylor Foundation and Keuka Area Fund. Requests have been made to the

Pilcrow Foundation for matching monies to purchase Children's books. Barb attended the STLS Zoom annual meeting where keynote speaker Margo Gustino gave her report on the importance of libraries in Rural Communities. It felt like a wonderful affirmation of our work here in Pulteney. A special thanks to Ellen French and her family for our beautiful stained-glass window at the entry to the main room. An official sign will be made to acknowledge it. Debora Yastremski reported that the Board of Elections has liability coverage which would take care of our concerns regarding use of the Meeting Room space for Voting.

OLD BUSINESS: Fred Schulte has accepted the position of Board Trustee, replacing Dennis Hanson. Dennis was thanked for his many contributions during his term. The Annual Meeting will be held on Saturday, November 14th at 10 am. in the Cornell Minnerly room. There will be a Zoom link. All Trustees were reminded to complete their Sexual Harassment Training.

NEW BUSINESS: The Board agreed that should there be a Covid - related need, we would close the Library, adhering to the policies determined by the Board of Public Health. Carol McGill volunteered to "person" the Library during Election Day, Tuesday, November 3rd, giving voters an opportunity to visit the space. Other grant ideas and ways to use the community room were discussed.

There being no further business, the meeting was adjourned at 8:32 pm. Moved by Debora Yastremski, seconded by Carol McGill.

Respectfully submitted,
Nancy S. Cole, Recording Sec'y