

## **January 11<sup>th</sup>, 2022 - Pulteney Library Minutes from December 14<sup>th</sup>, 2021**

Attendance; Carol McGill, Ellen French, Nancy Cole, Luanne Graulich, Debbie Yastremski, Fred Schulte, Barbara Radigan, Elizabeth White, Liz Ryder.; Debbie Decker and Ellen Derby,

- Board member came to the Library at 6 PM. to prepare the 500+ mail out campaign letters
- The board meeting started at 7

### **Meeting Minutes Provided by Deborah Baran and filed on Share Point**

Minutes read. In tonight's trustee meeting,.

Motion to approve; Ellen French 2<sup>nd</sup> the motion, Debbie Decker. "All in Favor" Yes – 100% - minutes approval of minutes.

### **Financial Statements and Report provided by Elizabeth White on Share point.**

- The Keuka Area Grant came in. The funds will be directed to a Maker's Spce cart – more details in the "Director's Report"
- Financials are in good standing. The financials shows the library is on budget and only small variations on all the other measures
- Bank statements were passed around and signed off on.

**Motion to approve Liz Ryder, 2<sup>nd</sup> the motion: Nancy Cole "All in Favor" Yes – Financial Reports approved 100%**

### **Directors Report; by Barbara Radigan (see letter on SharePoint for more details)**

The Director's Report is very detailed and complete. Please reference this document.

Two items to be noted'

- There are now 2 book clubs. One on the first Thursday of every month and the second saturday.
- Classes on sell phones will be offered

### **Old and New Business**

- The WI-FI at the Library has been boosted
- Fred Schulte demonstrated to the Board the new digital appliance added to the television to display presentations on a loop – using this year's Anniversary presentation as the example. This will be displayed and ran in the main library to watch.
- The Tea Party usually held at the end of December has been cancelled until Spring for safety reasons and Covid..
- Th Library's Board Dinner has been cancelled until the spring also.
- The library's mask policy is updated to meet NYS new mandates.
- Barbara Radigan will provide the link for all the Board Members to take the Sexual Harassment document for review
- Board positions were reviewed. There is still an opening on the board for the vice- president position and an addition seat on the financial tram.
- An executive session was held to discuss raises and bonuses and other issues.

Motion to adjourn; Debbie Decker, 2<sup>nd</sup> the motion: Nancy Cole Yes 100% – meeting adjourned.

Secretary; Deborah Baran