

## February 7, 2023 Pulteney Free Library Board Meeting

Meeting **called to order** by Carol McGill at 7:01pm

Members **present:** Carol Mc Gill, Barb Radigan, Liz Ryder, Karin Mulhern, Ellen Derby, Elizabeth White, Deb Decker, Ellen French

**Minutes** for January: Reviewed and corrected. Deb Decker moved to accept the minutes as amended, seconded by Elizabeth White. So moved.

**Financial Report:** Presented by Elizabeth White. Deb Decker moved to accept the report as presented, seconded by Liz Ryder. So moved.

**Director's Report:** Barb presented the happenings of the library. Detailed report available on Sharepoint.

- The winter reading program has begun and runs Feb through March.
- The Arts grant from the Southern Tier and Finger Lakes in the amount of \$1759 has been approved. 3 art programs will be scheduled for 2023.
- On the subject of library advocacy; Barb will not be attending the in-person advocacy day but will attend the on-line kick-off. The governor cut aid to libraries so a postcard campaign has begun. Patron can simply sign the petition cards and Barb will make sure they get to the appropriate legislators.
- Lego day has been re-instituted post pandemic and was well attended.
- Book clubs are going ok with small but steady attendance.
- Monthly craft day is very popular and well attended. Cork hearts in Feb. and quilling in March.
- Blood pressure monitor kits are ready for check out.
- Library t-shirts are being made. Cost to us is \$15 and we'll sell them for \$20 as a small fund raiser. Three colors will be available and can be ordered a few at a time.
- 12 new books were purchased, 4 buy a bestseller taken, and 3 memorial book donations given.
- Barb is working on the annual report and needed to know who has done any education hours in 2022.

### Old Business:

Strategy- Carol reviewed what we covered so far and have agreed as our priorities. We'll take up again soon as Carol has started working on it again.

Little Free Library- No progress has been made. Chris says he'll finish it but has been wrapped up in college stuff. There is a deadline for completion per the Eagle Scouts.

Summer Activity Program- Deb Decker presented the progress made on the plan. Barb and Carol are working with her on it. The tentative plan is to have the program run Tuesdays and Wednesdays, 12:30 to 3pm, for 4 weeks starting July 11<sup>th</sup>. The program will combine Native American information and nature via crafts movies and more. It may be possible to manage a field trip if we collaborate with the school district as some point on even something minor.

### New Business:

Barb's 30<sup>th</sup> year of service anniversary- A discussion was had on how to recognize Barb's long service to the library. It was decided that the library would fund her attendance at the national convention for rural libraries in Wichita this Autumn as that recognition and our gratitude.

Librarian vacation time- After discussion Ellen Derby moved to change the policy to reflect that vacation time can be rolled over to the following year with board approval. Deb Decker seconded. Motion passed.  
It was also discussed and agreed to add a fourth week of vacation after 20 years of service and that in order to give Barb that additional week we need to change the policy. No motion was made to change the policy at this meeting.

**Adjournment:** Motion to close the meeting made by Deb Decker, seconded by Liz Ryder. Adjourned 8:12pm

Respectfully submitted,  
Ellen Derby, Secretary