

December 14, 2021 - Pulteney Library Minutes from November 9th/th, 2021

Attendance; Carol McGill, Ellen French, Nancy Cole, Luanne Graulich, Debbie Yastremski, Fred Schulte, Barbara Radigan , Absent; Elizabeth White and Liz Ryder.; visitors Debbie Decker and Ellen Derby, new incoming Trustees in December 2021.

- President Carol McGill called the meeting to order at 7 pm

Meeting Minutes Provided by Deborah Baran and filed on Share Point

Minutes read. In tonight’s trustee meeting, a few cosmetic changes on the Financial Notes will be amended.

Motion to approve; Ellen French 2nd the motion: Luanne Graulich. “All in Favor” Yes – 100% - minutes approval of minutes.

Financial Statements and Report provided by Fred Schulte on Share point.

Presentation of PFL’s financials and the 2022 Budget.

Statements are now referred to as “Cash Flow” vs Actual. The statements will not reflect the depreciation until year end. Depreciation is a noncash flow item. If depreciation was reported each month, a loss would be the result, and not a true picture of operations.

Net income October 2021, \$59,917, versus \$60,000 budget for 10 months, right on point. Expenses – 10 months \$50,700 versus a budget of \$63,738 budget.

Bank statements were passed around and signed off on.

Motion to approve Debbie Yastremski, 2nd the motion: Luanne Graulich “All in Favor” Yes – Financial Reports approved 100%

Presentation of 2022 Budget

	2022 Budget	2021 Budget	
Total Expense	68,617	63,738	Increase ~ \$5,000
Increases due to Payroll			
Public Events Line	+\$2,000		
Landscape	\$300		

Motion to approve 2022 Budget Debbie Yastremski, 2nd the motion: Nancy Cole “All in Favor” Yes – Financial Reports approved 100%

Side Note.

Election Results from Nov 2, 2021 414 elections of Library budget on ballot. There was 67% approval.

414 budget amounts;

2021 \$40,010

2022 \$45.110

Tax Cap Override Resolution

2021-2022 Tax Filing – by Carol McGill and Fred Schulte

“Whereas, the adoption of this 2022 budget for the Pulteney Free library requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Pulteney Free Library voted and approved to exceed the tax levy limit for 2022 by at least the sixty percent of the board of trustees as required by state law on November 9,2021.”

“All in Favor” Yes; Carol McGill, Fred Schulte, Nancy Cole, Ellen French, Luanne Graulich, Deb Yastremski, Deborah Baran of Tax Cap Override results.

Directors Report; by Barbara Radigan (see letter on SharePoint for more details)

The Director’s Report is very detailed and complete. Please reference this document.
Kathy Burns is the new Librarian Assistant.

Old and New Business

- Peek Land -Don Peek asks the lawn to be rolled in the spring. Carol McGill will ask to see if the town of Pulteney can assist the library with the rolling.
- 2 new Board Members will be inducted at the annual meeting November 13, 2021, Debbie Decker, and Ellen Derby. Their duties will begin in December. Debbie Yastremski and Fred Schulte have turned in their resignations from the board.
- The library’s mask policy will remain intact for the next month
- Kathy Burns is the new librarian assistant and will conduct story hour starting in December.
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- On December 11th at 4pm is the Pulteney Christmas festival. The library, the churches, firehall and town will be joining together to stage the event that will be at the Community Gardens. One activity the library and STLS will do is “a book on every child’s bed.”
- 2021 Annual Meeting to be held on Saturday, November 13, 2021, at 11 am.
 - Agenda items
 - Barbara Radigan will give a detailed “Director’s Report “presentation on the library’s activities for 2021
 - The Treasurer’s Financial Reporting 2021
 - Policy updates
 - History Presentation
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- Board Celebration discussed. The celebration most likely in January. More details will be made as we get closer to the date. The meal will be done by an outsider, but hors d’oeuvres, and desserts, and drinks will be donated by the board members. The new bakery in Prattsburgh and Dwarf Hollow may be asked to provide. Christmas time tea for the ladies to be held the week between Christmas and New Year, a library tradition. Barbara Radigan and Carol McGill will make the arrangements.

Motion to adjourn; Debbie Yastremski, 2nd the motion: Nancy Cole Yes 100% – meeting adjourned.

Secretary
Deborah Baran