

April 12th, 2022 Board Meeting - Pulteney Library Minutes from March 8th, 2022

Attendance; Carol McGill, Luanne Graulich, Barbara Radigan, Liz Ryder, Deborah Baran, Debbie Decker, Ellen Derby, Nancy Cole, Ellen French
Absent; Elizabeth White and Fred Schulte

Meeting Minutes Provided by Deborah Baran and filed on Share Point

Minutes were read for the February 8th Board Meeting.

One amendment to attendance – Ellen French was listed twice.

Motion to approve, Debbie Decker, 2nd the motion, Nancy Cole. “All in Favor” Yes – 100% - approval of minutes.

Financial Statements and Report provided by Elizabeth White on Share point.

- Elizabeth White and Fred Schulte were absent. The financials were presented by Carol McGill.
- The financials for the first 2 months are very healthy. The honorarium for the Ross’s has placed the library’s in a healthy position.
- Fred and the financial team are investigating on how to use Paypal and Venmo for the basket raffle and auction. The library had to prove that they are a not-for-profit organization to lower fees on Paypal. There were no fees on Venmo.
- The library is investigating combining our capital accounts. Carol has been talking to the **Community Foundation of Elmira-Corning and the Finger Lakes**, for advice and guidelines. Combining our accounts with the foundation was not an option because we lost control of the account. While the foundation may be investing for PFL, they also maintain all the controls
- The library will be looking at index funds and move a portion of our capital accounts into an index.. The group will investigate and report back to the board before taking any action.
- The library has not yet received our 414 funds. We expect to receive them from the town at the end of March or in April. In the next town meeting, they will vote to release the funds.
 - There was a question asked if the funds could be cancelled. The answer was no or it would be very difficult on current amount or future 414 funds in the future can not be lowered. There must be a 2/3 majority against and lower the amount.
- A short history of the library was given to the new board members when a discussion was brought up on acknowledging the \$5000+ honorarium. The Ross’s in earlier years gave \$650 M towards the construction of the new library, along with generous donations from the Minnerly’s and Cornells. The discussion also acknowledged the stained glass window from the French’s.

Motion to approve Debbie Decker, 2nd the motion: Lu Anne Graulich “All in Favor” Yes – Financial Reports approved 100%

Directors Report; by Barbara Radigan (see letter on SharePoint for more details)

The Director’s Report is very detailed and complete. Please reference this document on SharePoint.

A items to be noted:

- The library attended the online “Advocacy Day” for libraries. Usually this is a one day trip to Albany, but the online was selected due to Covid.

Old Business

- Strategy Process (Combining top items to develop themes) will be postponed to April's Board meeting
- Peek Land – on hold to late spring. The plan is to bring in landfill and roll the land to smooth.
The lawn was reviewed with the Peek's and orange flags planted for the problem areas.
- Mask Policy – schools are not masking. We will allow children in with no masks. The hand sanitizers and filters will still be available at the door.
- Sexual Harassment Training and signing the document verifying it was completed. A roll call was taken on the status of the board members.

New Business

- The Pulteney Community Day was moved from June 11th to June 18th. It was at the Community Day Event , PFL was to announce the raffle basket winners named and the Auction.
- The plan is to have all baskets in by March 29th
- March 31st , 1 pm, the baskets will be put together and displayed' Also brainstorm ideas for fund raising
- Pictures will be taken to place on Face Book and will be available to view in the library.
- Barb Radigan evaluation – will focus on track record – executive board meeting – no notes
- Considering placing a “Free Little Library” booth in front of the Townhall, near the defunct water fountain.

Public Comments

No comments

Motion to approve Debbie Decker, 2nd the motion: Ellen Derby All in Favor” Yes – Approval of Public Comments approved 100%

Motion to close the meeting Ellen Derby, 2nd the motion: Liz Ryder, “All in Favor” Yes –approved 100%

Secretary

Deborah Baran