

## **February 9, 2021 - Pulteney Library Board Minutes from January 12, 2021**

Attendance; Liz Ryder, Fred Schulte, Debbie Yastremski, Elizabeth White, Ellen French, Nancy Cole, Barbara Radigan, Luanne Graulich, Deborah Baran. This evening's meeting was held via zoom. Next month's meeting will also be held via zoom.

- President Carol McGill called the meeting to order at 7 pm.

### **Meeting Minute Provided by Deborah Baran.**

- Comment from board members on the board meeting notes, "less is more."
- Fred Schulte said our zoom meetings can be taped and reviewed by the secretary to aid her for completeness and accuracy.
- The Jan. 12<sup>th</sup>, 2021 for Dec. 8<sup>th</sup> were read and approved; moved by Elizabeth White, seconded by Debbie Yastremski.

### **Financial statements and Minutes provided by Elizabeth White.**

- Elizabeth White, Treasurer, walked us through the reports for the preceding month and year end results.
- Comparison of 2019 to 2020 expenditures had increased, but cash also increased.
- By the end of the year, all the previous capital projects are now completed and are fixed assets.
- The reports presented were Preliminary (Fred Schulte) since the yearend bank statements have not been received, but no surprises are expected.
- Approved: Luanne Graulich, seconded: Debbie Yastremski. Full Report on SharePoint.

### **Directors Report; by Barbara Radigan (see letter) - Highlights**

- Grants and Funding will be tentative this year. The agencies are waiting for news before sending out notifications.
- Steuben County will again fund libraries for this year, but at a 20% cut.
- Thirty-five donations amounting to \$3,790 have been received from the fundraising letter and anticipating more donations to stream in. At this point, while the number of donations received this year is less, but funds received is more.
- Report read and Approved; Moved by Debbie Yastremski. Seconded by Deborah Baran

### **New Business**

- Discussion on the Emergency Closure policy. Proposed amendment about the flexibility in the schedule. The changes were adopted. Elisabeth White moved and seconded by Debbie Yastremski. The policy will be officially amended at the annual meeting.
- SAMS Grant/SDVOB - Service Disabled Veteran Owned Business – to add to the Library's Policy document
  - Elizabeth White and Carol McGill will gather all the bits and pieces and place in one document for review and approval.
- The Storage Facility. The previous library was considerably smaller than the current library. The storage building was then used to store boxes of books and other materials. The library holds the full warranty deed. Can the library sell this building to raise funds for the library? Carol will contact a real estate to ascertain the facts and report back.

- School District Funding – The Pulteney Library board would like to meet up with the Hammondsport Library board and continue our discussions of the School District Funding. Our library has contacted Brian Hildreth from STLS. Mr. Hildreth advice was to reach to Hammondsport. He believed the Pulteney Library was in a better position. One of Hammondsport's concerns that we were going to want lots more money, but our financials this year show we held our own.
- This year, the Pulteney Library will be celebrating its 140<sup>th</sup> anniversary. Ideas were discussed how to celebrate from decorated grocery totes to Tee-shirts for the 140<sup>th</sup> anniversary. A celebration party needs to be planned.
- Our new communications sign outside the library can advertise the 140<sup>th</sup> Anniversary events. More letters for the sign need to be acquired.

### **Close of Meeting**

- Next meeting is Tuesday, February 9th, 2021 – via zoom.
- Meeting adjourned. Moved by Liz Ryder and seconded by Elizabeth White.

Deborah Baran  
Recording Secretary