

**PULTENEY FREE LIBRARY**  
**ROBERT AND PHYLLIS ROSS MEMORIAL**  
**OCTOBER 8, 2019**

The October meeting of the Pulteney Free Library was called to order by President Liz Ryder at 7:04 pm.

**MEMBERS PRESENT:** Linda Payne, Elizabeth White, Wendy Proctor, Dennis Hanson, Ellen French, Liz Ryder, Debora Yastremski, Luanne Graulich, Nancy S. Cole.

Bookkeeper Fred Schulte and Director Barbara Radigan.

**GUESTS:** Hannah Webster and Stacy Conger, fulfilling a component of their Senior Seminar.

The Minutes of the September 10th meeting were approved as amended: "Decisions regarding the Digital Library have NOT been made and are under review. Freegal may be dropped, and the increased spending may go to Overdrive, which is a more widely used program". Approval moved by Elizabeth White, seconded by Linda Payne.

**BUILDING COMMITTEE:** Fred Schulte reported that the Old Library has been emptied, thanks to the labors of many volunteers and their equipment. All shelving was given new homes, and donations were given to the Library. The Town Supervisor has assumed responsibility for the entire building. Payment of \$100,000 has been made to Steve Dillon with the remainder of \$92,000 to be paid upon the receipt of pending Grant money. We have received \$111,000 of our Construction Aid funding. Work remaining includes the installation of both the generator and the propane tank.

**FINANCIALS:** The IRS Form 990, required of all non-profits, was reviewed by the board at this meeting, October 8, 2019.

P & L Budget vs. Actual was reviewed by Treasurer Elizabeth White. The full report, including Operations and Capital projects, were discussed. Acceptance moved by Wendy Proctor, seconded by Dennis Hanson. All are posted on SharePoint.

**DIRECTOR'S REPORT:** The numbers, though higher than at this time in previous years, reflect the departure of our summer visitors. The good news is that we received our full request of \$8,000 from the Taylor Foundation for operating expenses. The request for additional monies for programming was not funded. STLS sent \$500 toward the purchase of a digital projector which will be

mounted in the ceiling of the Cornell-Minnerly Community Room.  
Dr. Werner Brammer will be our Emergency Health Care Provider for our AED.  
Once paperwork is completed and the equipment purchased, we will be trained in its use.

More good news: The County Board of Elections has approved us as an Election Site, as of this November's election.

We will be hosting the STLS Connections tour on Monday, October 28th beginning at 10 am.

The full report is posted on SharePoint.

**OLD BUSINESS:** Trustees were reminded to complete the Sexual Harassment training.

The proposed Budget for 2020 included the tax increase request to be voted on November 5th. Because this is the first year in our new space, there are unknown variables which may require our drawing from our Reserves. The Proposed Budget was approved by roll call vote: Liz Ryder, Yes; Wendy Proctor, Yes; Debora Yastremski, Yes; Ellen French, Yes; Elizabeth White, Yes; Dennis Hanson, Yes; Nancy S. Cole, Yes; Luanne Graulich, Yes; Linda Payne, Yes.

Our Annual Meeting will be held Saturday, November 16th, beginning at 10am.

**NEW BUSINESS:** "Trunk or Treat" is the new format of Halloween in Pulteney this year. Sponsored by the Auxiliary and Fire and Ambulance departments, it is to be held Saturday October 26th, from 4:30-6 pm.

Signs VOTE FOR PFL should be placed two weeks before the November 5th election.

The discussion regarding the ideal number of Trustees going forward was tabled until the November 12th meeting.

The meeting was adjourned at 8:23 pm. Moved by Debora Yastremski, seconded by Wendy Proctor.

Respectfully submitted,  
Nancy S. Cole, Recording Sec'y.