

PULTENEY FREE LIBRARY
BOARD MEETING MINUTES
JULY 9, 2019

The July meeting of the Pulteney Free Library Board was called to order at 7:04pm by Recording Secretary Nancy Cole. In the absence of Liz Ryder, President and Ellen French Vice-President, N. Cole presided. This was our first Board meeting in our new library!!

MEMBERS PRESENT: Debora Yastremski, Wendy Proctor, Linda Payne, Dennis Hanson, Elizabeth White and Nancy Cole. Bookkeeper Fred Schulte and Director Barbara Radigan.

MEMBERS ABSENT: Liz Ryder and Ellen French

GUEST: Deborah Barron

The minutes of the June 11, 2019 were approved as read. Moved by Debora Yastremski, seconded by Linda Payne.

BUILDING COMMITTEE: “We are open!!” Barb Radigan announced as she began her report for the committee. She said there were still a few things that needed to be done. There is a financial meeting next week to compare the budget with the actual spending. State Senator Thomas O’Mara told us the State Legislature reinstated the New York State construction aid for libraries in 2019 to the 2018 level. We plan to apply for a grant to purchase a generator. Steve Dillon has given Carol McGill a new estimate for a generator.

In the near future Carol McGill plans to have an after hours party with the Ross family, the Board and the builders.

On June 10th the Southern Tier Network fiber will be moved from the Town Hall to our new building.

FINANCIAL REPORT: Bookkeeper Schulte announced all the financial reports are available on SharePoint.

Operations	
Total Income (January to June 2019)	\$42,399.97
Total Expenses (January to June 2019)	30,964.03
Net Income	11,435.94

Capital Projects

Total Income (January to June 2019)	\$97,770.13
Total Expenses (January to June 2019)	\$323,571.34
Net Income (January to June 2019)	-223,801.21

Balance Sheet

Total Liabilities and Equity 373,376.21 as of June 30, 2019

There was an increase in total income of \$2,500.00 in 2019 because this year we received Bullet Aid and last year we did not.

The report was approved: moved by Linda Payne and seconded by Elizabeth White.

DIRECTOR'S REPORT Barbara's full report can be found on SharePoint.

She said everyone loves the new Library!

She has started to work on the COSAC (Coordinated Outreach Services Advisory Council) grant for a projector and a video camera. Barb is also wrapping up our Keuka Area Fund grant.

We had 4 for Art Time in our new Space. Barb wants the programs to be open and intergenerational

OLD BUSINESS: The next Breakfast date is July 21 and the last one is Sept. 1.

The petitions for our 414 budget request at the next election were turned in.

Sexual Harassment Training needs to be completed by those who haven't done it yet.

Barbara needs to know what local businesses are participating in the Adult Reading Program and needs this information in a few weeks.

NEW BUSINESS: The new building needs a cleaning staff that is bonded. We will advertise for this.

A question was asked in regard to who will maintain the landscaping? Barbara says she hopes it will be done by volunteers and she is hoping the town will mow the lawn.

Nancy Cole read a lovely note that was received from Alise Irwin along with a gift.

Our next meeting will be August 13, 2019.

Meeting adjourned at approximately 8:30pm. Moved by Elizabeth White and seconded by Linda Payne.

Respectfully submitted,

Luanne B. Graulich Corresponding Secretary

