

**PULTENEY FREE LIBRARY
BOARD MEETING MINUTES
FEBRUARY 23, 2019**

The February meeting of the Pulteney Free Library was called to order at 9:40am by President Liz Ryder.

MEMBERS PRESENT: Debora Yastremski, Elizabeth White, Luanne Graulich, Nancy S. Cole, Liz Ryder and Librarian Barbara Radigan.

MEMBERS ABSENT: Linda Payne, Ellen French, Dennis Hanson, Wendy Proctor.

The Minutes of the January 8, 2019 meeting were approved as read. Moved by Debora Yastremski, seconded by Elizabeth White.

FINANCIAL REPORT: Elizabeth White presented the revised and up-to-date report of the January through December 2018 period, and the January 2019 report. The latter includes the \$2500 in Bullet Aid, promised in 2018. Both reports were accepted. Moved by Nancy Cole and seconded by Debora Yastremski.

BUILDING COMMITTEE: Carol McGill reported through Director Radigan the recent work they have been doing in selecting materials for the New Library. Evar's in Corning is sourcing flooring tiles. The choices include distinctive patterns for specified areas: entryway, bathroom and kitchenette; hallway into the multi-purpose room and the room itself; office and library spaces. Selection samples will be used in coordinating with the new furniture.

Carol McGill has closed out the paperwork for the Construction Aid Grants and is continuing the work associated with finalizing the SAM grant, received through Senator O'Mara' office.

Director Radigan itemized some of the many decisions pending regarding Security: key fobs, cameras, Fire Systems, motion detectors, Hot Spots and continued discussions between Fred Schulte and the Empire Phone Company regarding internet needs.

DIRECTOR'S REPORT: The Annual Report has been submitted to STLS, which will send it on to the State, after completing statistics gathered from all member libraries. The Winter Reading Program for kids is underway.

Both Barbara and Jessica will attend a March workshop focusing on summer programs, sponsored by STLS. And, preparations are underway for the transfer of our inventory to the new building. Such work now will ease the move when that happy event occurs.

No new donated books will be accepted until we are established in the new building. We have run out of room, and time can be better spent focusing on purchases for the opening collection.

The ad hoc committee drawing up guidelines for the new Community Room (Multi-purpose) submitted its draft. The Board is asking that all Trustees review it (on SharePoint) and give feedback before the March 12th meeting so that a vote can be taken at that time.

OLD BUSINESS: Liz will make flyers available for the April 6th Spaghetti Dinner. They can be picked up at the Library and distributed to your favorite venues.

NEW BUSINESS: The Newsletter is coming in March and will include our financial report and the New Building Update. Trustees are asked to complete the performance appraisals and leave them at the Library for Liz.

Next meeting, March 12, 2019

Respectfully submitted,
Nancy S. Cole, recording Sec'y