

**PULTENEY FREE LIBRARY**  
**ROBERT & PHYLLIS ROSS MEMORIAL**  
**AUGUST 13, 2019**

The August meeting of the Ross Memorial Pulteney Free Library was called to order at 7:05 pm by President Liz Ryder.

**MEMBERS PRESENT:** Liz Ryder, Wendy Proctor, Debora Yastremski, Ellen French, Dennis Hanson, Elizabeth White, Nancy S. Cole, Luanne Graulich. Bookkeeper Fred Schulte and Director Barbara Radigan.

**MEMBERS ABSENT:** Linda Payne

Minutes of the July 2019 meeting were approved with the addition of: "Signatures for the 414 Referendum were presented to the Board July 10, 2019 and approved." Moved as amended by Debora Yastremski, seconded by Elizabeth White.

**FINANCIAL REPORTS:** Elizabeth White discuss the Financial reports and after answering member questions, they were moved by Nancy S. Cole and seconded by Wendy Proctor. Full Report on SharePoint.

**BUILDING COMMITTEE REPORT:** In the absence of Committee chair Carol McGill, Director Barbara Radigan discussed the chair's report. We have been awarded money for the generator, which shall be purchased and installed as cash flow permits. The Board agrees to follow the requirement of Education Law 273-a and Commission regulations 90.12. All forms have been completed for the grant application, pending president Ryder's signature this evening.

Other updates: as we receive funds, we will continue to purchase items we have planned for. We remain in the waiting stage for SAM funding and last year's construction aid.

Director Radigan continues the quest for a cleaning service.

Committee Chair's report was accepted: Moved by Luanne Graulich, seconded by Elizabeth White.

Bookkeeper Fred Schulte announced that Fiber has now been installed in the New Building.

**DIRECTOR'S REPORT:** Director Radigan reported that circulation this

month was 800! - a clear reflection of the delight our patrons are experiencing with the new library. She also noted that all age groups are enjoying their spaces, and don't want to leave. She continues to write grants for the Cornell-Minnerly room; specifically for a digital projector and a camcorder. She is requesting funds for a set of medium sized BIG BLUE BLOCKS, as well as funds for an outside sign for the library. The Art workshops are a continuing success, with 13 people in jewelry making with Ann Recotta. Southern Tier will hold a workshop designed to help Libraries facilitate patrons' understanding and use of the 2020 census. The full report is on SharePoint.

**OLD BUSINESS:** Our last Firemen's Breakfast performance is September 1st, Labor Day. Trustees are reminded to bring in donations for summer reading prizes AND to complete the Sexual Harassment Training. The team creating the policies for the use of the Cornell-Minnerly multi-purpose room will meet at 3 pm, August 29th.

**NEW BUSINESS:** We are still in need of a Cleaning Staff and a Medical Doctor who can sign off on our Defibrillator.

There being no further business, the meeting was adjourned at 8:30 pm; moved by Debora Yastremski, seconded by Wendy Proctor.

Respectfully submitted,

Nancy S. Cole, recording sec'y